

Attendees: Phil Smith, Harold Pardue, Deanna Cobb, Ashley Gibson, Norma Jean Tanner, Katie, McCorrison, Bill Gillis, Lisa LaCross, Sean Walker, Heather Nix, Clive Woods, Leigh Minchew, Debra Chapman, Ryan Benton, Eric Loomis, Ashley Suggs, Dalten Fox, Rob Barrington, Joyce Pittman, Elizabeth Adams, Julie Estis

1. Approval of prior meeting minutes March 26, 2025: Minutes could not be found due to staffing change. These will be approved at the next meeting if located.
2. Graduate Dean's Report— Harold Pardue
Harold is retiring, planning on Fall 2026. The search committee has been created. The budget is getting better, deficit is going down. We are now on the O&M, and we received an increase which will help cover the overages each year. Airbus is moving a part of their company on campus to the research park. This was announced at the Research and Technology Showcase. Currently Deanna has 11 dissertations for the fall. She said that generally means a busier spring semester. The Graduate School has hired a GA to assist Deanna, and he is also working on creating a GEM within Gemini to assist with some of the dissertation checking. 3MT was a great competition this year.
3. ACHE and GA update —Ashley Gibson
The nurse anesthesia concentration was approved. The BS in Applied Statistics and the EdD in Teacher Education will be on the December agenda. GAs processing for fall was problem ridden. There are new deadlines on the graduate school website. There will be training and a how to guide coming soon. Please help adhere to deadlines to ensure students are not negatively impacted.
4. AI Guidance Enclosure #1 – Harold Pardue
Harold created a draft that approached AI from a collaborative point of view. The checklist needs to be earlier utilized earlier in the process, so it could be part of the committee formation form. The timing needs to be considered to ensure the graduate school ultimately receives the signed form to be part of the student's record or contract. With improvements in AI, a clear rubric is needed for the oral defense to help defend/support a committee's decision if they were to fail the student. Harold is going to work on revisions based on the discussion.
5. Graduate Faculty Appointment Requirements for Full Enclosure #2 – Eric Loomis
Eric and Harold are going to work on a draft to circulate. The discussion was adding a requirement for mentorship, but it was also mentioned that requirements at the college level could be helpful.
6. Graduate Coordinator Policy – Eric Loomis
Everyone will send Eric what roles they have in their colleges, and he can work on the best path forward.