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Thank you for your gift-in kind (books, videos, manuscripts, art, etc.) to the University Library. Your gift helps supplement our materials budget and provides our users with additional resources.

**Gift Policy:** The University of South Alabama, upon receipt of the gift material, becomes owner and reserves the right to make all decisions regarding retention, location, cataloging treatment, and disposition of the items.

Please record your gift items below and retain a copy for your records. The University, due to IRS regulations, cannot provide appraisals of donated material. Gifts-in-kind will be acknowledged with a letter from USA.

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(Use the reverse side of this form or attach a list, as appropriate.)

I request a memorial bookplate be added to my gift. Please complete the [Request for Bookplate](#) form\*.

\* Note: Bookplates are not added to certain types of materials and/or some special collections.

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Please complete this form and bring it with your donated items to the Circulation Desk:

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*Thank you for supporting the University Libraries!*